



## Offender Marriage Request

TO: Facility Unit Head: \_\_\_\_\_

FROM: Offender: \_\_\_\_\_ Number: \_\_\_\_\_

I request to be married on \_\_\_\_\_  
Date Time

Intended Spouse: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

### GUESTS

	Name	Address
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____

☐ I request one hour visitation with spouse and guest(s) after the ceremony

The ceremony will be conducted by:

I request the following items:

[ ☐ ] Rings (Offender ring must comply with Operating Procedure 802.1 and will be added to the offender's property inventory)

[ ☐ ] One unopened disposable type camera

Have you been married before?

☐ Yes ☐ No

Has your intended spouse been married before?

☐ Yes ☐ No

If "yes" to one or both questions, documented divorce decree(s) must be provided.

Offender Signature \_\_\_\_\_

Offender Number \_\_\_\_\_

Staff Witness Signature \_\_\_\_\_

Date \_\_\_\_\_

Facility Unit Head Review

☐ I approve the request for the following date/time \_\_\_\_\_

☐ I disapprove the request due to: \_\_\_\_\_

Facility Unit Head Signature \_\_\_\_\_

Date \_\_\_\_\_